

HELLENIC COMMUNITY OF VANCOUVER EMPLOYMENT OPPORTUNITY



CHURCH CUSTODIAN (Full-time)

ABOUT US

The Hellenic Community of Vancouver (HCV) is British Columbia's largest Greek Community. Established in 1927, it serves as a spiritual, cultural and social gathering place for Greeks of Vancouver and has been an integral part of Vancouver's vibrant history. The HCV is responsible for the administration and operation of St. George Greek Orthodox Cathedral. For more information the HCV visit our website at www.helleniccommunity.org

THE POSITION

The HCV has a full-time opportunity Custodian position at our Cathedral effective immediately.

DUTIES AND RESPONSIBILITIES

Reporting directly to the Parish Priest, and to the Board of Directors of the HCV, the Custodian is responsible for preparing the Church for all services (*Sundays, Feast Days, Weekdays, Weddings, Baptisms, Funerals, etc.*), and in all aspects including, cleaning, opening the Church, preparing furniture and liturgical items for Divine Services, and assisting during services.

Candidates must be physically sound and able to meet all requirements of the position, including bending and lifting up to seventy-five pounds. Hours will vary based on the Liturgical calendar and requirements of the Church.

EDUCATIONAL REQUIREMENTS AND PREVIOUS WORK EXPERIENCE

Candidates must have successfully completed Grade 12 or equivalent. Must be proficient (*both written and spoken*) in the Greek and English languages.

Candidates must be Orthodox Christians in good standing with the Church and have a working knowledge of the Greek Orthodox Faith and the Liturgical Calendar of services.

APPLICATION PROCESS

Interested candidates are requested to submit a current curriculum vitae (*resume*) including an outline all of their previous related experience, and must provide a recorded example of their abilities, no later than **September 15, 2017** to:

Hellenic Community of Vancouver
RE: CHURCH CUSTODIAN POSITION
4500 Arbutus Street
Vancouver, British Columbia Canada V6J 4A2
e-mail: contact@helleniccommunity.org

We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.